

MONTESSORI SCHOOL OF MAUI
SCHOOL COUNSELOR FOR LEARNING AND STUDENT SUPPORT
JOB DESCRIPTION

POSITION School Counselor for Learning and Student Support

DESCRIPTION

The school counselor works to maximize student success, promoting academic achievement and social and emotional regulation and equity within the student community. As vital members of the school leadership team, school counselors create a school culture of success for all. Consultation with classroom teachers and families is integral to the successful work of this individual as he/she helps students apply academic achievement strategies and manage emotions while applying interpersonal and intrapersonal skills.

QUALIFICATIONS

- Bachelor's degree or higher preferred, with a focus on school counseling or related field.
- Training must have included practicum, internship, or equivalent in a k-12 school setting as requirements of the degree.
- As applicable, must fulfill continuing education requirements and uphold ASCA ethical and professional standards.
- Minimum two years experience
- Ability to work with both students (3-14) and adults on campus in a productive and respectful manner.
- Demonstrate an interest, background and knowledge base of but not limited to the following:
 - Montessori education
 - ASCA standards
 - Child Development
 - Social & Emotional Development

RESPONSIBILITIES

- Implement a comprehensive school counseling program according to ASCA standards
- Provide short-term counseling to students for academic, social, or emotional concerns
- Guide students to identify and apply solutions to their academic, social, or emotional problems
- Create and facilitate group and peer support options for students
- Refer students and families to mental health resources for long-term support
- Deliver a relevant guidance curriculum based on student developmental needs and student standards from the ASCA Mindsets & Behaviors for Student Success
- Advise and appraise individual student academic planning and goal setting
- Share information with families about the position of School Counselor for Learning and Student Support
- Share appropriate information to support student success and growth with faculty and parents

MONTESSORI SCHOOL OF MAUI
SCHOOL COUNSELOR FOR LEARNING AND STUDENT SUPPORT
JOB DESCRIPTION

- Collaborate with families, teachers, administrators, and the community to support student success
- Consult with teachers about classroom management, student success, and the role of non-cognitive factors in behavioral or academic difficulties
- Consult with administration to identify and resolve student issues and needs based on academic, attendance, and discipline data
- Maintain a list of community resources to support student learning and development for referral to faculty and parents
- Be a consistent advocate for all students
- Assess student abilities, interests, and achievement to guide student and family decisions regarding education after MOMI
- Facilitate and mediate interactions between parents, teachers, and students
- Analyze student success, growth, and needs
- Use student data to identify achievement/opportunity gaps and develop student outcome goals
- Apply student data to the development of guidance lessons and actions plans
- Assess effectiveness of school counselor and counseling program and adjust as needed
- Apply all legal and ethical principles of the school counseling profession
- Maintain accurate records
- Protect confidentiality of student records and information according to state and federal regulations
- Attend and/or lead applicable school program meetings and events